

Publication proposal

publication order (for faculty editorial committees)



Palacký
University
Press

Authors:

(all or main + et al.)

Title of the publication:

Contact details:

Faculty: Department: Cost centre:

E-mail: ORCID:

Contact person:

Expected form of the publication:

Publication type:

- monograph dictionary scriptum
 textbook other academic publication proceedings, catalogue
 atlas study support others

Output:

- printed publication CD/DVD
 print on demand webservice
 e-book

Employee work: yes no

In the editorial plan: yes no

For sale: yes no

Open Access: yes no

To be published by:

Edition:

Year of publication:

Posed opponents (name, contact):

Book block format:

A5 B5 A4 other (mm, w. × h.):

Book block colour:

BW colour bw with colour pages

(estimated number

of colour pages):

Binding:

hardback paperback other (specify):

Lamination of the cover:

glossy matt

Scope:

number of "NS" of the manuscript

Characteristics of the manuscript:

language:

footnotes (number):

tables (number):

charts (number):

figures (number):

What will you ask of the Palacký University Press:

Editing:

- we automatically provide basic editing (ISBN assignment, checking the completeness of the manuscript, checking the uniformity of notes and references, recommendations on stylistics)

- anonymous peer review, including remuneration for the reviewers

- proofreading

- subject index

- name index

- DOI assignment

- cataloguing record (CIP)

Graphics design:

- cover design

- typesetting

E-book:

- iPDF

- ePub

Production:

- printing

- foil packing

per 1 piece

Total print run (copies)

Of which:

For sale:

Authors copies:

for the need of authors

Customer:

for the faculty

Review copies:

Mandatory copies:

(for sale publication: 10 copies, not for sale: 15 copies)

Online distribution channels vupshop.cz Google Play / Google Books Flexibooks EBSCO Bookport CEEOL ProQuest Palmknihy**Annotation:**

(used for the the e-shop and for promotional purposes)

send annotation with the electronic version of the manuscript as well

Czech (max. 1600 characters including spaces):

English (max. 1600 characters including spaces):

Keywords:

Czech:

English:

Target audience:

• for whom is the book intended for (students, professionals, etc.) – please specify specific fields, subject areas or age groups

• who might be interested in the book (institutions, departments etc.) – please specify subjects in the Czech Republic and/or abroad

Special requirements:**Costs reimbursement:** from the faculty's fund from grant funds from another source (specify):

grant no.:

Source:

SPP / cost centre:

**Faculty editorial commission
chair's recommendation for publication:**
(date, signature)**Preliminary calculation in CZK:**

(excluding VAT)

Pre-press:

Production:

Total:

Client's approval (date, name, signature):

Editorial commission (date, signature):